



Western Student Association  
Allocations Commission



**WESTERN  
MICHIGAN  
UNIVERSITY**

# *Step 2: Funding Opportunities*



# *General Information*

- Funding is on a first come, first serve basis
- RSOs will qualify for differing annual limits based on a tiered system



# RSO Tiered System

RSO qualifying funds will be ranked based on Accessibility, Membership, and Fundraising.

***The annual funding cap will take precedence over each type of funding limitations.***

A point system will be placed to monitor ranking, the system is as follows:

- **Membership Category:** as defined as: number of currently enrolled WMU students who regularly attend meetings: 4-10 (1 point), 11-30 (2 points), 31-60 (3 points), >60 (4 points)
- **Accessibility Category:**
  - Regular meetings on campus (2 points), Regular meetings off campus (1 point)
  - Anyone can join (3 points), Restricted membership, as defined as students have to qualify, compete, or meet certain criteria such as race, gender, or major (0 points)
- **Fundraising Category:** RSO collects funding outside of WSAAC (1 point), no outside funding from WSAAC (0 points)

Sum of points:

**2 points: \$1,000/ 3 points: \$1,500/ 4 points: \$2,000/ 5 points: \$2,500/ 6 points:\$3,000/  
7 points: \$3,500/ 8 points: \$4,000/ 9 points: \$4,500/ 10 points: \$5,000**

Current Semester Membership Count	Points Awarded	Accessibility	Points Awarded
4-10	1	On-Campus	2
11-30	2	Off Campus	1
31-60	3	Anyone	3
61-∞	4	Restricted	0
		Collect Non-WSAAC Funds	1

*We strive for...  
Increased funding equality between RSOs*

*Increased sustainability for WSAAC funds*



Total Points	Annual Funding Cap
2	\$1,000
3	\$1,500
4	\$2,000
5	\$2,500
6	\$3,000
7	\$3,500
8	\$4,000
9	\$4,500
10	\$5,000

Event	Semester Funding Cap
One RSO	\$3,000
Collaboration	\$3,000 per RSO
Off-Campus	\$500
Conference	Semester Funding Cap
Travel, Lodging, Registration, & Food	\$3,000
Operational	Semester Funding Cap
Breakdown	\$2,000
Food, Merch, & Promotional	<50%
Equipment	100%

*Although specific budget proposals are shown to exceed the annual funding cap, funding will cease once the annual funding cap or semester proposal cap is met*

# *Types of Funding*

## **Operational**

Up to \$2,000 per semester

## **Event**

Up to \$3,000 per semester

Up to \$500 for off campus events per semester

## **Conference**

Up to \$3,000 per semester

## **Collaboration**

Up to \$3,000 per year

## **Start-up**

\$300

## **Bronco**

Up to \$2,000 per year



# *Operational*

Up to \$2,000 per semester!

- Defined as items needed for day to day operations. Can include but not limited to: Clothing, Food, Meeting Space, Equipment, Promotional Items, Public Health Items, Office Supplies
- Food, Merchandise, and Promotional materials can be requested for up to 50% of the budget
- Equipment can be requested for 100% of the budget
- For an item requested that doesn't meet those descriptions will have to be provided justification for



# ***Sports Club Council Members:***

Members of SCC are allowed \$1,000 operational funding only.

Items such as jerseys, equipment, insurance, national registration dues, and food can be allocated for.

Competitions, in the case that it is essential to compete in for national membership, are allowed to be funded for via transportation costs, registration costs, and lodging costs.

# *Event*

Up to \$3,000 per semester!

The commission shall allocate funds to an RSO that organizes events that are meaningful, inclusive, impactful, sustainable, and unique to the student population

Any WSAAC funded events must be free for WMU students





# *Event Restrictions*

1. \$50/hour wage and up to \$1,000 per event for student performer (the paid performer cannot be part of the RSO seeking funding)
2. \$1,000 for performers (non-wmu students)
3. Food and drink will only be funded if the event is held on Western's campus
4. No more than \$200 for promotional giveaways
5. Up to \$500 per semester for off campus events

The Commission shall not fund:

1. Prizes
2. Photographers, photoboosts, or videographers
3. Scholarships
4. Salaries
5. All-inclusive vendor services
6. Speakers, performers, or artists (current RSO members)
7. Events that occur before 7 days after the deliberation in which funding was requested
8. Events that have a political candidate that actively campaigns at the event



# *Conference*

Up to \$3,000 per semester!

The commission shall allocate funds to students in RSOs to conferences for professional development, experience, and knowledge.

Items such as transportation costs, lodging costs, registration costs, and venue costs can be allocated for

- Conferences must occur at least 7 days after the
- deliberation in which funding was requested in
-

# Conference

Students attending the conference must:

1. Possess and maintain a minimum Cumulative Grade Point Average (CGPA) of 2.50, qualifying as “in good standing”, per University standards. Grades are to be checked by the Office of Student Engagement (OSE) upon registration and at the beginning of each semester. In the event that a student does not possess an established GPA, they shall be given one semester on conditional membership until their GPA may be assessed. For students with a GPA less than 2.50, attendance will be allowed if a letter from Disability Services or other relevant authority is provided.
2. Be enrolled at least as a part-time student.
3. Submit a letter of recommendation by a Faculty or Advisor attending the conference.
4. Submit an official conference letter.
5. Submit a completed proposal form.



# *Start Up*

\$300

- The commission shall allocate funds to newly established RSOs to provide support, encouragement, and a level playing field
- Items that can be funded from start-up allocation funding are: tshirts, office supplies, food, meeting space, promotional items, and public health items
- RSO must be established for not more than a semester.
- Not required to attend deliberation, but a presentation to the commission chair and assistant chair.
- Decision is based on the commission chair and assistant chair.



# ***Bronco Funding***

**Up to \$2,000 per year!**

The Commission shall allocate funds to ambitious and aspiring students that plan to organize events that are meaningful, inclusive, impactful, sustainable, and unique with a majority approval by the Assembly.

This funding is for individuals at Western who have an idea to better our community either by an event or an item

The budget will be presented to the deliberation and the commission will take a stance on the funding

After the deliberation the budget will be presented before the Assembly and a majority vote is needed



The RSO needs Organizing Committee of at least seven students (including Chair, Vice-Chair, Treasurer), Cost-benefit analysis, and Stakeholder analysis

# ***Collaboration Funding***

**Up to \$3,000 per RSO!**

WSAAC encourages RSO's to collaborate on events together. Each RSO will request for their share of expenses, but the overall limit for each RSO is \$3,000

No more than 4 RSOs can receive funding for the same event

- Same restrictions from Event Funding apply