

Constitution
of the
Western Student
Association

We, the Students at Western Michigan University, desiring to:

Provide formal representation of the Student Body, maintain an active voice in University affairs, and recognize the Western Student Association as the legitimate student representative body,

do hereby establish the Western Student Association and this Constitution.

—Part One—

Article I: Purpose and Composition of the Western Student Association

1.1 The Purpose of the Western Student Association shall be:

1. To prove a central student union, responsive to the needs of Western Michigan University students, and
2. To work to guarantee the rights, integrity, and individuality of Western Michigan University students in relation to the University regardless of race, sex, religion, creed, color, height, weight, age, handicap, national origin, socioeconomic standing, sexual orientation, gender identity and gender expression, veteran status, and/or any other identity one might possess, and
3. To advocate for policies which best serve the students of the University in compliance with all Office of Student Engagement, University policies, procedures, and practices, and all local, state, and federal laws, and
4. To provide an official voice for Western Michigan University students in campus and community affairs, and
5. To act as a Shared Governance Partner with Western Michigan University, and
6. To ensure the fair distribution and appropriate stewardship of the Student Assessment Fee.

1.2 The Composition of the Western Student Association shall be:

1. A Legislative Branch, and
2. An Executive Branch, and
3. A Judicial Branch.

1.3 Any and all changes to Article I require the consent of the Student Body of Western Michigan University.

Article II: Membership

2.1 Membership within the Western Student Association

2.1.1 In order for one to be considered a member of the Western Student Association, one must fulfill the following requirements:

1. Be a registered student at Western Michigan University, and
2. Be enrolled in at least one credit hour during university semesters, as defined by Western Michigan University.

2.2 Any and all changes to Article II require the consent of the Student Body of Western Michigan University.

Article III: The Legislative Branch

3.1 The Assembly

3.1.1 The Legislative Branch of the Western Student Association shall also be known as the Assembly.

3.1.2 The purpose of the Assembly shall be:

1. To pass legislation with the intended purpose of benefiting the students at Western Michigan University, and
2. To provide a forum for the Students at Western Michigan University to civilly discuss and debate topics pertaining to the University as a whole, and
3. To represent the interests, and to be consisted of, the Students at Western Michigan University, and
4. To participate in any and all Internal Elections, Impeachment Trials, Expulsion Trials, and Confirmation of the members of the Assembly Leadership, Executive Branch, and Judicial Branch, with the exception of the Student Body President, Student Body Vice President, and Executive Chief of Staff, and

5. To exist as a space to develop the future leaders of the Western Student Association and Western Michigan University.

3.1.3 The Western Student Association entrusts the Assembly with the following responsibilities:

1. Introduce legislation with the intended purpose of benefiting the Students at Western Michigan University, and
2. Attend and participate in the confirmation hearings of nominated positions, and
3. The approval or disapproval of the Budget of the Western Student Association, and
4. Hosting regular updates from the Executive Branch, and
5. Introduce Articles of Impeachment against a previously confirmed position, and Articles of Expulsion, so long as they fit the appropriate requirements, and attend and participate in these Impeachment or Expulsion Hearings.

3.1.4 The Assembly reserves the right to override a Presidential Veto with at least a two-thirds majority concurrence.

3.2 Membership within the Assembly

3.2.1 In order for one to be considered for membership within the Assembly, one must fulfill all of the requirements outlined in **2.1.1**.

3.3 The Composition of the Assembly

3.3.1 The Assembly shall be composed of:

1. Registered Student Organization Assembly Members, and
2. General Assembly Members, and
3. Non-Voting Assembly Members.

3.4 Registered Student Organization Assembly Members

3.4.1 The purpose of a Registered Student Organization Assembly Member is to represent their respective Registered Student Organization within the Western Student Association, and to qualify for funding from the Western Student Association.

3.4.2 A Registered Student Organization Assembly Member is defined as someone who has been delegated by their respective Registered Student Organization as a liaison from

their organization to the Western Student Association, and fulfills the requirements outlined in **2.1.1**.

3.4.3 The Western Student Association entrusts a Registered Student Organization Assembly Member with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and
2. To represent the interests and intentions of their respective Registered Student Organization within the Western Student Association, and
3. Attend any and all voting meetings of the Assembly, and
4. Any and all responsibilities outlined in **3.1.3**.

3.4.4 A Registered Student Organization Assembly Member receives their Voting Status automatically upon their application to the Assembly, as defined per the Speaker's Code.

3.4.5 In order to maintain their Voting Status, a Registered Student Organization Assembly Member must not exceed two unexcused absences, as defined per the Speaker's Code, within a semester, as defined by Western Michigan University.

3.4.6 In the event that a Registered Student Organization Assembly Member loses their Voting Status, they must attend two consecutive meetings, and upon the third consecutive, their Voting Status will be reinstated; or, a Registered Student Organization can delegate a new Registered Student Organization Assembly Member who shall automatically receive Voting Status upon their application to the Assembly, as defined by the Speaker's Code.

3.4.7 Someone who holds the title of Registered Student Organization Assembly Member shall hold no other position within the Western Student Association, except for the position of Chair.

3.5 General Assembly Member

3.5.1 The purpose of a General Assembly Member is to represent one's own interests and identities within the Assembly and the Western Student Association as a whole.

3.5.2 A General Assembly Member shall be defined as someone who has received Voting Status, as defined in **3.5.4**, and fulfills the requirements outlined in **2.1.1**.

3.5.3 The Western Student Association entrusts a General Assembly Member with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and

2. To represent one's own interests and identities within the Assembly and the Western Student Association as a whole, and
3. Attend any and all voting meetings, as well as any and all non-voting meetings, and
4. Any and all responsibilities outlined in **3.1.3**.

3.5.4 In order for a Non-Voting Assembly member to become a General Assembly Member, one must attend two consecutive meetings, and upon their third consecutive meeting, one will receive Voting Status.

3.5.5 In order to maintain their Voting Status, a General Assembly Member must not exceed two unexcused absences, as defined per the Speaker's Code, within a semester, as defined by Western Michigan University.

3.5.6 In the event that a General Assembly Member loses their Voting Status due to unexcused absences, they must attend two consecutive meetings, and upon the third consecutive, their Voting Status will be reinstated.

3.5.7 Someone who holds the title of General Assembly Member shall hold no other position within the Western Student Association, except for the position of Committee Chair.

3.6 Non-Voting Assembly Members

3.6.1 The Purpose of a Non-Voting Assembly Member is to provide a voice from the Student Body to the Assembly; as well as a voice from members of the Executive Branch or the Judicial Branch, and to give guidance and perspective to the Assembly as a whole.

3.6.2 A Non-Voting Assembly Member shall be defined as anyone who meets the requirements outlined in **2.1.1**, including positions such as but not limited to:

1. The members of the Student Body of Western Michigan University that do not currently hold Voting Status within the Assembly, and
2. The members of the Executive Branch, including the Executive Board and President's Cabinet, and
3. The members of the Judicial Branch.

3.6.3 In order for a Non-Voting Assembly Member to gain Voting Status and become a General Assembly Member, one must follow the requirements outlined in **3.5.4**.

3.6.4 A Non-Voting Assembly Member may introduce legislation, Articles of Impeachment, and Articles of Expulsion, so long as those documents fit the appropriate requirements.

3.6.5 A Non-Voting Assembly Member may speak on the Assembly floor.

3.7 The Composition of Assembly Leadership

3.7.1 The Assembly Leadership shall be composed of:

1. The Speaker of the Assembly, and
2. The Secretary of the Assembly.

3.8 The Speaker of the Assembly

3.8.1 The purpose of the Speaker of the Assembly is to act as the Chief Executive Officer of the Assembly, and to ensure that Voting Meetings and Non-Voting Meetings are conducted in a reasonable manner.

3.8.2 In order for one to hold the Office of the Speaker of the Assembly, one must:

1. Previously be a member of the Western Student Association, and
2. Be elected by their peers with a majority concurrence in the Assembly, and
3. Maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

3.8.3 The Western Student Association entrusts the Office of the Speaker of the Assembly with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and
2. Act as the Chief Executive Officer of the Assembly, and
3. Sign any and all legislation passed by the Assembly, and
4. Ensure that both Voting Meetings and Non-Voting Meetings are conducted in a reasonable manner, and
5. Ensure all efforts are exhausted by the Western Student Association to uphold all approved legislation, and
6. Ensure that the Assembly remains an environment for leadership development, and
7. Call emergency Voting Meetings, or Non-Voting Meetings, as needed, and

8. Appoint Committee Chairs, and
9. Dismiss Assembly members with Voting Status if they are deemed in violation of their responsibilities by the Speaker of the Assembly by revoking their Voting Status, and
10. Draft and adhere to the Speaker's Code, and
11. Nominate the Secretary of the Assembly, and
12. Define the roles and responsibilities of the Secretary beyond what is written in **3.9.3**, and
13. To attend any and all Voting and Non-Voting Meetings of the Assembly, and
14. Any and all responsibilities of **13.5.1**.

3.8.4 The Speaker of the Assembly shall be elected by the end of the spring semester, as defined by Western Michigan University.

3.8.5 The Speaker of the Assembly shall serve one academic-year, as defined by Western Michigan University, terms.

3.8.6 The Speaker of the Assembly shall not hold Voting Status, except if a tie in the Assembly needs to be broken, in which case the Speaker of the Assembly shall cast the tie breaking vote.

3.8.7 The Speaker of the Assembly shall hold no other position within the Western Student Association with the exception of the position of Non-Voting Assembly Member.

3.9 The Secretary of the Assembly

3.9.1 The purpose of the Secretary of the Assembly shall be to assist the Speaker of the Assembly in any and all affairs related to the operations of the Assembly.

3.9.2 In order for one to hold the position of Secretary of the Assembly, one must:

1. Previously be a member of the Western Student Association, and
2. Be nominated by the Speaker of the Assembly, and
3. Be confirmed by their peers with a majority concurrence in the Assembly, and
4. Maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

3.9.3 The Western Student Association entrusts the Secretary of the Assembly with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and
2. Take and distribute the meeting minutes of the Assembly, and
3. Record attendance during Assembly Meetings, and
4. Any and all responsibilities deemed necessary and appropriate that are included in the Speaker's Code, and
5. Temporarily act as the Speaker of the Assembly if the Speaker of the Assembly is unable to fulfill their duties, and
6. To attend any and all Voting and Non-Voting Meetings of the Assembly, and
7. And any and all other responsibilities outlined in **13.6.1**.

3.9.4 The Secretary of the Assembly serves one academic-year, as defined by Western Michigan University, terms.

3.9.5 The Secretary of the Assembly shall not hold Voting Status within the Assembly.

3.9.6 The Secretary of the Assembly shall hold no other position within the Western Student Association.

3.10 The Speaker's Code

3.10.1 The purpose of the Speaker's Code is to allow the Speaker to execute their responsibilities within the Assembly.

3.10.2 The Speaker of the Assembly shall draft the Speaker's Code, which shall be confirmed with a majority concurrence in the Assembly no later than the second voting meeting of the Fall Semester, as defined by Western Michigan University.

3.10.3 The Speaker's Code shall include the roles and responsibilities of the Secretary of the Assembly, an outline of the process of how Committee Chairs are selected, how prospective Registered Student Organization Assembly Members submit their application, how Registered Student Organization Assembly Members assign proxy, and any and all actions deemed necessary by the Speaker of the Assembly to allow them to execute their responsibilities, including but not limited to:

1. The formatting of the Assembly's official documents, and
2. The handling of all official Assembly documents, including agendas, legislation, and meeting minutes, and

3. The official correspondence from the legislative leadership to the legislative body, and
4. How attendance shall be counted and quorum confirmed to be present, and
5. The definition of excused and unexcused absences, and
6. How a speaker's list shall be formed and followed, and
7. Laying out the formal processes for running a meeting, including but not limited to the following:
 1. Calling a Meeting to Order, and
 2. Points of Order, and
 3. Points of Information, and
 4. Points of Privilege, and
 5. Motion to Suspend the Rules, and
 6. Motion to Amend, and
 7. Moving the Previous Question, and
 8. Procedures for seconding, and
 9. Types of approved voting, and
 10. Consent, and
 11. Motion to Table, and
 12. Motion to Adjourn, and
 13. The definition of abstentions.

3.11 Any and all changes to Article III require the consent of the Student Body of Western Michigan University.

Article IV: The Executive Branch

4.1 The Executive Branch

4.1.1 The purpose of the Executive Branch shall be to lead the Western Student Association in any and all internal and external affairs.

4.1.2 The Western Student Association entrusts the Executive Branch with the following responsibilities:

1. Carry out the will of the Assembly, and

2. Represent the Western Student Association in campus and community affairs,
and
3. Serve the Student Body of Western Michigan University.

4.1.3 All members of the Executive Branch shall serve one academic-year, as defined by Western Michigan University, terms.

4.2 Composition of the Executive Branch

4.2.1 The Executive Branch shall be composed of:

1. The Student Body President, and
2. The Student Body Vice President, and
3. The Executive Chief of Staff, and
4. The Chief of Finance, and
5. The Director of Information Management, and
6. The Director of Marketing and Outreach, and
7. The Director of Allocations, and
8. The Director of Sustainability, and
9. The Executive Officer for Academic Affairs, and
10. The Executive Officer for Student Affairs, and
11. The Executive Officer for University Pride, and
12. The Executive Officer for Diversity, Equity, and Inclusion, and
13. The Executive Officer for Governmental Affairs.

4.2 The Executive Board

4.2.1 The purpose of the Executive Board is to manage the Executive Branch of the Western Student Association.

4.2.2 The Executive Board shall be composed of:

1. The Student Body President, and
2. The Student Body Vice President, and
3. The Executive Chief of Staff, and
4. The Chief of Finance.

4.2.3 The Executive Board shall have the power to author Executive Orders, which shall be approved and signed by three of the four members of the Executive Board.

4.3 The Student Body President

4.3.1 The purpose of the Student Body President is to serve as the Chief Representative of the Student Body of Western Michigan University and act as the Chief Executive Officer of the Executive Branch.

4.3.2 The Student Body President, the Student Body Vice President, and the Executive Chief of Staff shall be elected as a slate during the General Student Body Election and must fulfill all requirements as outlined in **2.1.1**.

4.3.3 The Student Body President must maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

4.3.4 The Western Student Association entrusts the Student Body President with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and
2. To represent the wills of the Student Body of Western Michigan University in any and all campus and community affairs, and
3. To act as the Chief Executive Officer of the Executive Branch, and
4. Sign or veto any and all legislation that has been passed by the Assembly, after receiving advice from other relevant members of the Executive Branch, and
5. To oversee the Student Body Vice President, the Executive Chief of Staff, the Chief of Finance, and the President's Cabinet, and
6. Any and all responsibilities outlined in **14.3.1**.

4.3.5 The Student Body President shall have the power to veto any legislation in full.

4.3.6 The Student Body President reserves the right to temporarily assign responsibilities of one member of the Executive Branch to another.

4.3.7 The Student Body President shall hold no other position within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

4.4 The Student Body Vice President

4.4.1 The purpose of the Student Body Vice President is to assist the Student Body President in representing the Student Body of Western Michigan University.

4.4.2 The Student Body President, the Student Body Vice President, and the Executive Chief of Staff shall be elected as a slate during the General Student Body Election and must fulfill all requirements as outlined in **2.1.1**.

4.4.3 Maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

4.4.4 The Western Student Association entrusts the Student Body Vice President with the following responsibilities:

1. To maintain the integrity of the Western Student Association, and
2. To serve as a secondary representative of the Student Body of Western Michigan University in any and all University affairs, and
3. Any and all just responsibilities delegated by the Student Body President, and
4. Any and all responsibilities outlined in **14.4.1**.

4.4.5 The Student Body Vice President may temporarily absorb the responsibilities of any other position within the Executive Branch, at the discretion of the Student Body President.

4.4.6 The Student Body Vice President shall hold no other position within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

4.5 The Executive Chief of Staff

4.5.1 The purpose of the Executive Chief of Staff is to manage and maintain the culture and operations within the President's Cabinet, and to serve at the discretion of the Student Body President.

4.5.2 The Student Body President of the Western Student Association, the Student Body Vice President, and the Executive Chief of Staff shall be elected as a slate and must fulfill all requirements as outlined in **2.1.1**.

4.5.3 Maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

4.5.4 The Western Student Association entrusts the Executive Chief of Staff with the following responsibilities:

1. To maintain the integrity of the Western Student Association, and
2. The management of the President's Cabinet, and

3. The direct oversight of the the Director of Information Management, the Director of Marketing and Outreach, the Executive Officer for Academic Affairs, the Executive Officer for Student Affairs, the Executive Officer for University Pride, the Executive Officer for Diversity, Equity, and Inclusion, and the Executive Officer for Governmental Affairs, and
4. Any and all just responsibilities delegated by the Student Body President, and
5. Any and all responsibilities outlined in **14.5.1**.

4.5.5 The Executive Chief of Staff may temporarily absorb the responsibilities of any other position within the Executive Branch at the discretion of the Student Body President.

4.5.6 The Executive Chief of Staff shall hold no other position within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

4.6 The Chief of Finance

4.6.1 The purpose of the Chief of Finance is to manage and be the final internal authority in all financial matters within the Western Student Association.

4.6.2 The Chief of Finance must meet all requirements outlined in **2.1.1** and be appointed by the Student Body President.

4.6.3 The Chief of Finance must maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

4.6.4 The Western Student Association entrusts the Chief of Finance with the following responsibilities:

1. To maintain the integrity of the Western Student Association, and
2. The management and authority for all financial management matters within the Western Student Association, and
3. The direct oversight of the Director of Allocations and the Director of Sustainability, and
4. Any and all just responsibilities delegated by the Student Body President, and
5. Any and all responsibilities outlined in **14.6.1**.

4.6.5 The Chief of Finance may temporarily absorb the responsibilities of any other position within the Executive Branch at the discretion of the Student Body President.

4.6.6 The Chief of Finance shall hold no other position within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

4.7 The President's Cabinet

4.7.1 The President's Cabinet shall be composed of:

1. The Director of Information Management, and
2. The Director of Marketing and Outreach, and
3. The Director of Allocations, and
4. The Director of Sustainability, and
5. The Executive Officer for Academic Affairs, and
6. The Executive Officer for Student Affairs, and
7. The Executive Officer for University Pride, and
8. The Executive Officer for Diversity, Equity, and Inclusion, and
9. The Executive Officer for Governmental Affairs.

4.8 The Director of Information Management

4.8.1 The purpose of the Director of Information Management is to manage the past, present, and future information of the Western Student Association.

4.8.2 The Director of Information Management must meet all requirements outlined in **2.1.1** and be nominated by the Student Body President and confirmed with a majority concurrence in the Assembly.

4.8.3 The Director of Information Management must maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

4.8.4 The Western Student Association entrusts the Director of Information Management with the following responsibilities:

1. To maintain the integrity of the Western Student Association, and
2. The management of information both past and current of the Western Student Association, and

3. Any and all just responsibilities assigned to them by the Executive Chief of Staff, and
4. Any and all responsibilities outlined in **14.8.1**.

4.8.5 The Director of Information Management may temporarily absorb the responsibilities of any other position within the Executive Branch at the discretion of the Student Body President.

4.8.6 The Director of Information Management shall hold no other position within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

4.9 The Director of Marketing and Outreach

4.9.1 The purpose of the Director of Marketing and Outreach is to promote and represent the Western Student Association in relevant marketing initiatives.

4.9.2 The Director of Marketing and Outreach must meet all requirements outlined in **2.1.1** and be nominated by the Student Body President and confirmed with a majority concurrence in the Assembly.

4.9.3 The Director of Marketing and Outreach must maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

4.9.4 The Western Student Association entrusts the Director of Marketing and Outreach with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and
2. The promotion and representation of the Western Student Association in any and all marketing and outreach missions, and
3. To maintain and author the Marketing Code, and
4. Any and all just responsibilities assigned to them by the Executive Chief of Staff, and
5. Any and all responsibilities outlined in **14.9.1**.

4.9.5 Any and all marketing and promotional materials must be approved by the Director of Marketing and Outreach.

4.9.6 The Director of Marketing and Outreach may temporarily absorb the responsibilities of any other position within the Executive Branch, at the discretion of the Student Body President.

4.9.7 The Director of Marketing and Outreach shall hold no other position within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

4.10 The Director of Allocations

4.10.1 The purpose of the Director of Allocations is to manage and oversee the fair distribution of the Student Assessment Fee to eligible student organizations.

4.10.2 The Director of Allocations must meet all requirements outlined in **2.1.1** and be nominated by the Student Body President and confirmed with a majority concurrence in the Assembly.

4.10.3 The Director of Allocations must maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

4.10.4 The Western Student Association entrusts the Director of Allocations with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and
2. To manage and oversee the fair distribution of the Student Assessment Fee, and
3. To maintain and author the Western Student Association Allocations Commission Bylaws, and
4. Any and all just responsibilities assigned to them by the Executive Chief of Staff, and
5. Any and all responsibilities outlined in **14.10.4**.

4.10.5 The Director of Allocations may temporarily absorb the responsibilities of any other position within the Executive Branch at the discretion of the Student Body President.

4.10.6 The Director of Allocations shall hold no other position within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

4.11 The Director of Sustainability

4.11.1 The purpose of the Director of Sustainability is to promote sustainable measures across the campus community, and to oversee the Student Sustainability Grant.

4.11.2 The Director of Sustainability must meet all requirements outlined in **2.1.1** and be nominated by the Student Body President and confirmed with a majority concurrence in the Assembly.

4.11.3 The Director of Sustainability must maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

4.11.4 The Western Student Association entrusts the Director of Sustainability with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and
2. The oversight of the Student Sustainability Grant, and
3. Promote sustainable measures across the campus community, and
4. Any and all just responsibilities assigned to them by the Executive Chief of Staff, and
5. Any and all responsibilities outlined in **14.11.1**.

4.11.5 The Director of Sustainability may temporarily absorb the responsibilities of any other position within the Executive Branch at the discretion of the Student Body President.

4.11.6 The Director of Sustainability shall hold no other position within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

4.12 The Executive Officer for Academic Affairs

4.12.1 The purpose of the Executive Officer for Academic Affairs is to address and improve academic conditions that impact the Student Body of Western Michigan University and its respective academic colleges.

4.12.2 The Executive Officer for Academic Affairs must meet all requirements outlined in **2.1.1** and be nominated by the Student Body President and confirmed with a majority concurrence in the Assembly.

4.12.3 The Executive Officer for Academic Affairs must maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

4.12.4 The Western Student Association entrusts the Executive Officer for Academic Affairs with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and
2. Addressing and improving academic issues within the Western Michigan Student Body, and
3. Any and all just responsibilities assigned to them by the Executive Chief of Staff, and
4. Any and all responsibilities defined in **14.12.1**.

4.12.5 The Executive Officer for Academic Affairs may temporarily absorb the responsibilities of any other position within the Executive Branch at the discretion of the Student Body President.

4.12.6 The Executive Officer for Academic Affairs shall hold no other position within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

4.13 The Executive Officer for Student Affairs

4.13.1 The purpose of the Executive Officer for Student Affairs is to provide forum for the concerns, and to advocate for the needs, of the Student Body of Western Michigan University.

4.13.2 The Executive Officer for Student Affairs must meet all requirements outlined in **2.1.1** and be nominated by the Student Body President and confirmed with a majority concurrence in the Assembly.

4.13.3 The Executive Officer for Student Affairs must maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

4.13.4 The Western Student Association entrusts the Executive Officer for Student Affairs with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and

2. Provide a forum for the concerns of the Student Body of Western Michigan University, and
3. Advocate for the needs of the Student Body of Western Michigan University, and
4. Any and all just responsibilities assigned to them by the Executive Chief of Staff, and
5. Any and all responsibilities outlined in **14.13.1**.

4.13.5 The Executive Officer for Student Affairs may temporarily absorb the responsibilities of any other position within the Executive Branch of the Western Student Association at the discretion of the Student Body President.

4.13.6 The Executive Officer for Student Affairs shall hold no other position within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

4.14 The Executive Officer for University Pride

4.14.1 The purpose of the Executive Officer for University Pride is to unify students through the organization, and promotion, of campus engagement opportunities.

4.14.2 The Executive Officer for University Pride must meet all requirements outlined in **2.1.1** and be nominated by the Student Body President and confirmed with a majority concurrence in the Assembly.

4.14.3 The Executive Officer for University Pride must maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

4.14.4 The Western Student Association entrusts the Executive Officer for University Pride with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and
2. The unification of students through their commonality that is Western Michigan University Pride, and
3. Any and all just responsibilities assigned to them by the Executive Chief of Staff, and
4. Any and all responsibilities outlined in **14.14.1**.

4.14.5 The Executive Officer for University Pride may temporarily absorb the responsibilities of any other position within the Executive Branch at the discretion of the Student Body President.

4.14.6 The Executive Officer for University Pride shall hold no other position within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

4.15 The Executive Officer for Diversity, Equity, and Inclusion

4.15.1 The purpose of the Executive Officer for Diversity, Equity, and Inclusion is to advocate for and support initiatives that educate, celebrate, and promote areas of diversity, equity, and inclusion within the Western Michigan University Student Body and to oversee the Student Social Justice Fund Project.

4.15.2 The Executive Officer for Diversity, Equity, and Inclusion must meet all requirements outlined in **2.1.1** and be nominated by the Student Body President and confirmed with a majority concurrence in the Assembly.

4.15.3 Executive Officer for Diversity, Equity, and Inclusion must maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

4.15.4 The Western Student Association entrusts the Executive Officer for Diversity, Equity, and Inclusion with the following responsibilities:

1. To maintain the integrity of the Western Student Association, and
2. The celebration, promotion, and education around issues of diversity, equity, and inclusion within the Western Michigan University Student Body, and
3. Advocate for, and support, initiatives that promote diversity, equity and inclusion within the Campus Community, and
4. The oversight of the Social Justice Fund, and
5. Any and all just responsibilities assigned to them by the Executive Chief of Staff, and
6. Any and all responsibilities and duties outlined in **14.15.1**.

4.15.5 The Executive Officer for Diversity, Equity and Inclusion may temporarily absorb the responsibilities of any other positions within the Executive Branch at the discretion of the Student Body President.

4.15.6 The Executive Officer for Diversity, Equity, and Inclusion shall hold no other position within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

4.16 The Executive Officer for Governmental Affairs

4.16.1 The purpose of the Executive Officer for Governmental Affairs is to represent the interest of the Student Body of Western Michigan University in government affairs both within, and outside of, the Western Student Association.

4.16.2 The Executive Officer for Governmental Affairs must meet all requirements outlined in **2.1.1** and be nominated by the Student Body President and confirmed with a majority concurrence in the Assembly.

4.16.3 The Executive Officer for Governmental Affairs must maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

4.16.4 The Western Student Association entrusts the Executive Officer for Governmental Affairs with the following responsibilities:

1. The integrity of the Western Student Association, and
2. The representation of the interest of the Western Michigan University Student Body in government affairs both internally and externally, and
3. Any and all just responsibilities assigned to them by the Executive Chief of Staff, and
4. Any and all responsibilities outlined in **14.16.1**.

4.16.5 The Executive Officer for Governmental Affairs may temporarily absorb the responsibilities of any other position within the Executive Branch at the discretion of the Student Body President.

4.16.6 The Executive Officer for Governmental Affairs shall hold no other position within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

4.17 The Marketing Code

4.17.1 The purpose of the Marketing Code is to create uniform requirements for marketing within the Western Student Association.

4.17.2 The Director of Marketing and Outreach shall draft and maintain the Marketing Code, which shall be confirmed by the Assembly with a majority concurrence whenever changes are made.

4.17.3 The Marketing Code shall include, but not be limited to, the following:

1. The approved colors of the Western Student Association, and
2. The approved typography of the Western Student Association, and
3. The approved logos of the Western Student Association, and
4. The guidelines and limitations for the usage of the Western Student Association's colors, typography, and logos, and
5. The required elements to be included in any and all promotional materials, and
6. The process for promotional materials to receive approval from the Director of Marketing and Outreach previous to the distribution of said promotional materials.

4.17.4 In the absence of a Marketing Code, all marketing and promotional materials shall be approved by the Director of Marketing and Outreach.

4.18 The Western Student Association Allocations Commission Bylaws

4.18.1 The purpose of the Western Student Association Allocations Commission Bylaws is to outline the proceedings of the allocation of the Student Assessment Fee.

4.18.2 The Western Student Association Allocations Commission Bylaws require a majority concurrence in the Assembly before Approval.

4.18.3 The Western Student Association Allocations Commission Bylaws shall include, but shall not be limited to, the following items:

1. The expectations and considerations for commissioners, presenters, and all interested parties, and
2. The membership, officers, and responsibilities of the Commission, and
3. The qualifications to apply for funding, and
4. The deliberations process and requirements, and
5. The opportunities, guidelines, and restrictions placed the Allocation Process, and
6. The process of releasing deliberations results to the applications and the Office of Student Engagement.

4.19 Any and all changes to Article IV require the consent of the Student Body of Western Michigan University.

Article V: The Judicial Branch

5.1 The Judicial Council

5.1.1 The purpose of the Judicial Council is to exist as a fair and impartial body for the interpretation of the Governing Documents of Registered Student Organizations, as well as the Western Student Association, and act as a fair and impartial body in any and all other proceedings.

5.2 The Composition of the Judicial Council

5.2.1 The Judicial Council shall be composed of the following roles:

1. The Chief Justice, and
2. Six Associate Justices, and
3. The Election Promotions Committee Chair.

5.3 The Chief Justice

5.3.1 The purpose of the Chief Justice is to act as the Chief Executive Officer of the Judicial Council, as well as ensure that the Judicial Council remains fair and impartial in all disputes.

5.3.2 In order for one to hold the office of the Chief Justice, one must:

1. Be nominated to their position by the Student Body President, and
2. Be confirmed through a majority concurrence in the Assembly, and
3. Maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

5.3.3 The Western Student Association entrusts the Office of the Chief Justice with the following responsibilities:

1. To maintain the integrity of the Western Student Association, and
2. Act as the Chief Executive Officer of the Judicial Council, and
3. Nominate six Associate Justices to serve on the Judicial Council, and

4. Provide light interpretation of the Constitution and all other Governing Documents of the Western Student Association, and all other Registered Student Organizations if necessary, or upon request, and
5. Ensure that Article XX of this Constitution is updated as needed, and
6. Ensure that the operations of the Judicial Council are conducted in a reasonable manner, and
7. Nominate an Associate Justice as the Election Promotions Committee Chair, and
8. Draft and adhere to the Judicial Code, and
9. Any and all requirements outlined in **15.2.1**.

5.3.4 The Chief Justice serves one academic-year, as defined by Western Michigan University, terms.

5.3.5 The Chief Justice shall hold no other position within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

5.4 Associate Justice

5.4.1 The purpose of the Associate Justice is to assist the Chief Justice in any and all affairs, as well as to provide diverse opinions within the Judicial Council.

5.4.2 Six Associate Justices shall exist in the Judicial Council.

5.4.3 In order for one to hold the position of Associate Justice, one must:

1. Previously be a member of the Western Student Association, and
2. Be appointed by the Chief Justice, and
3. Be confirmed through a majority concurrence by the Assembly, and
4. Any and all other requirements outlined in the Judicial Code.

5.4.4 The Western Student Association entrusts Associate Justices with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and
2. Assist the Chief Justice with the hearing of any and all disputes, and
3. Serve as a fair and impartial member of the Judicial Council, and
4. Any and all responsibilities deemed necessary and appropriate as outlined in the Judicial Code, and
5. Any and all requirements outlined in **15.3.1**.

5.4.5 Associate Justices serve one academic-year, as defined by Western Michigan University, terms.

5.4.6 Any Associate Justice can be nominated by the Chief Justice to the position of Election Promotions Committee Chair, and for the duration of that position's existence, the Associate Justice becomes an inactive Associate Justice. The Chief Justice cannot appoint another member to the Judicial Council to fill this position.

5.4.7 Associate Justices shall hold no other office within the Western Student Association, with the exception of the position of Non-Voting Assembly Member.

5.5 The Election Promotions Committee Chair

5.5.1 The purpose of the Election Promotions Committee Chair is to chair the Election Promotions Committee, as well as to ensure a fair and impartial election.

5.5.2 In order for one to hold the position of the Election Promotions Committee Chair, one must:

1. Previously be a member of the Western Student Association, and
2. Be nominated to the position of Election Promotions Committee Chair by the Chief Justice, and
3. Maintain a minimum 2.50 cumulative grade point average, or otherwise be in good standing with Western Michigan University, throughout the duration of their term.

5.5.3 The Western Student Association entrusts the Election Promotions Committee Chair with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and
2. Chair the Election Promotions Committee, and
3. Draft and adhere to the Student Election Code.

5.5.4 The Election Promotions Committee Chair shall only exist as a temporary role for General Student Body Elections and Special Student Body Elections.

5.5.5 The Election Promotions Committee Chair must be nominated and approved for the Spring General Student Body Election by the end of the Fall Semester, as defined by Western Michigan University.

5.5.6 The Election Promotions Committee Chair shall exist outside of the operations and oversight of any and all branches of the Western Student Association for the duration of the occupancy of the position.

5.5.7 The Election Promotions Committee Chair shall hold no other office within the Western Student Association during tenure and shall attain membership status as a Non-Voting Assembly Member.

5.6 The Judicial Code

5.6.1 The purpose of the Judicial Code is to allow the Chief Justice to execute their responsibilities within the Judicial Council.

5.6.2 The Chief Justice shall draft the Judicial Code, which shall be confirmed through a simple majority concurrence in the Assembly no later than the third voting meeting of the Fall Semester, as defined by Western Michigan University.

5.6.3 The Judicial Code shall include any and all actions deemed necessary by the Chief Justice to allow them to execute their responsibilities, including but not limited to:

1. A simple majority concurrence from the bench to begin new and unfinished business, and
2. The ethics and decorum expected of all Justices, prosecutors, defendants, members of the public, and any and all other interested parties, and
3. An attendance policy, expectations, and requirements, and
4. The administrative procedures of the Judicial Council, and
5. The outline of the process for submitting complaints to the Judicial Council, and
6. The standards of proof and relevance of evidence that is required by the Judicial Council, and
7. The outline and the process of an Oath of Office for the Office of the Student Body President, the Office of the Student Body Vice President, and the Office of the Executive Chief of Staff, and
8. The proceedings of impeachment and expulsion trials, and
9. Procedures that the Judicial Council shall follow to hold a fair hearing along with special procedures, including but not limited to:
 1. Mediation, and
 2. Arbitration, and

3. Interpretation, and
4. Emendation, and
5. Appeals, and
6. Election Grievances, and
8. The procedural rights and liberties of any and all parties outlined in the Judicial Code, and
10. All guidelines regarding sanctions contemplated and/or ordered by the Judicial Council, and
11. A glossary containing terms used in Judicial Council proceedings and that are prescribed in the Judicial Code.

5.7 The Student Election Code

5.7.1 The purpose of the Student Election Code to ensure free and fair elections, on behalf of the Western Student Association, for the Student Body of Western Michigan University.

5.7.2 The Student Election Code shall consist of, but not be limited to, the following:

1. The composition and powers of the Election Promotions Committee, and
2. The timeline of the the respective General Student Body Election or Special Student Body Election season, and
3. The nomination process for individuals to join the Election Promotions Committee, and
4. The qualifications needed to run as a candidate for elected office, such as a requirement for grade point average, and
5. The process for individuals to register as a slate for elected office, and
6. The process for referendums to gain access to the ballot, and
7. The procedures for coordinating and executing debates if multiple slates are running or the procedures for coordinating and executing a town hall in the case that only one slate runs for office, and
8. The procedures for coordinating and executing any and all other election events, and
9. The rules and procedures regarding how campaign operations may be conducted and marketed, and

10. The rules and procedures regarding how the election will be conducted and marketed, and
11. The rules and procedures regarding the issuance of demerits and how slates may appeal demerits, and
12. The rules and procedures for confidential information regarding candidates.

5.8 Any and all changes to Article V require the consent of the Student Body of Western Michigan University.

Article VI: Vacancies

6.1 Vacancies in the Legislative Branch

6.1.1 In the event of vacancy in the Office of the Speaker of the Assembly, the Secretary of the Assembly shall hold the position of Speaker of the Assembly until a new Speaker of the Assembly is elected at the next voting meeting through an Internal Election.

6.1.2 In the event of vacancy in the Secretary of the Assembly, the Speaker shall appoint a replacement to be confirmed in the next voting meeting.

6.2 Vacancies in the Executive Branch

6.2.1 In the event of vacancy in the Office of the Student Body President, the following line of succession shall be enacted:

1. The Student Body Vice President
2. The Executive Chief of Staff
3. The Speaker of the Assembly

If this list is exhausted, an Internal Election will be held at the next voting meeting, to select a new Student Body President.

6.2.2 In the event of vacancy in the office of the Student Body Vice President, Executive Chief of Staff, or Chief of Finance, the Student Body President shall appoint a replacement.

6.2.3 In the event of vacancy in any other office within the Executive Branch besides the Office of the Student Body President, and what is listed in **6.2.2**, the Student Body President shall nominate members of the Western Student Association, to then be

confirmed by the Assembly with a majority concurrence at the following Voting Meeting.

6.3 Vacancies in the Judicial Branch

6.3.1 In the event of vacancy in the Office of the Chief Justice, the Student Body President shall nominate a replacement, to then be confirmed by the Assembly with a majority concurrence at the following Voting Meeting.

6.3.2 In the event of vacancy of Associate Justices, the Chief Justice shall nominate a replacement Associate Justice, to then be confirmed by the Assembly with a majority concurrence at the following Voting Meeting.

6.3.3 In the event of vacancy of the Election Promotions Committee Chair, the Chief Justice shall appoint a replacement.

6.4 Any and all changes to Article VI require the consent of the Student Body of Western Michigan University.

Article VII: Departures from the Western Student Association

7.1 Resignation

7.1.1 A resignation is when a member decides to vacate their position within the Western Student Association.

7.1.2 Any member of the Western Student Association may resign from their position for any reason at any time, so long as they follow the procedure laid out by their respective branch. The procedures are as follows:

1. Legislative Branch

1. To resign from the Legislative Branch, members must submit a formal written notice of resignation to the Speaker of the Assembly.
2. The formal notice submitted to the Speaker of the Assembly must state the effective date of their resignation.

2. Executive Branch

1. To resign from the Executive Branch, members must submit a formal written notice of resignation to the Student Body President.

2. The formal notice submitted to the Student Body President must state the effective date of their resignation.

3. Judicial Branch

1. To resign from the Judicial Branch, members must submit a formal written notice of resignation to the Chief Justice.
2. The formal notice submitted to the Chief Justice must state the effective date of their resignation.

7.1.3 Resigning from a position does not forbid this person from holding a different position within the Western Student Association in the future.

7.2 Dismissal

7.2.1 A dismissal is when the Chief Executive Officer of a branch removes a previously nominated or appointed member with cause.

7.2.2 The Chief Executive Officer of any branch may dismiss any previously nominated or appointed member within their branch with cause.

7.2.3 With the exception of the Executive Branch, a Chief Executive Officer must place the appellant on a probation period of one month before they are allowed to dismiss someone from their position. Members of the Executive Branch must be issued a written warning by the Student Body President previous to their dismissal.

7.2.4 Being dismissed from a position does not forbid this person from holding a different position within the Western Student Association position in the future.

7.3 Impeachment

7.3.1 An impeachment is when the Assembly removes a previously confirmed member with cause.

7.3.2 Anyone in the Assembly may bring up Articles of Impeachment, so long as it fulfills the Speaker's Code.

7.3.3 An impeachment trial shall be held in the Assembly, presided over by the Chief Justice, unless the Articles of Impeachment have been introduced against a position within the Judicial Branch, in which case the Speaker of the Assembly shall preside over the impeachment trial. In the case that the Speaker of the Assembly is involved in the Articles of Impeachment, **6.1** will go into effect.

7.3.4 At least a two-thirds majority concurrence in the Assembly is required to impeach.

7.3.5 Being impeached from a position does not forbid this person from holding a different position in the future.

7.4 Expulsion

7.4.1 An expulsion is when the Western Student Association removes a member with cause for the remainder of the academic year, as defined by Western Michigan University.

7.4.2 Anyone within the Western Student Association may bring up Articles of Expulsion.

7.4.3 An expulsion trial shall be held in the Assembly, presided over by the Chief Justice, unless the Articles of Expulsion have been introduced against a position within the Judicial Branch, in which case the Speaker of the Assembly shall preside over the expulsion trial. In the case that the Speaker of the Assembly is involved in the Articles of Expulsion, **6.1** will go into effect.

7.4.4 A three-fourths majority concurrence in the Assembly is required to impeach.

7.4.5 Being expelled from the Western Student Association excludes one from any and all Western Student Association affairs for the remainder of the academic year, as defined by Western Michigan University.

7.5 Any and all changes to Article VII require the consent of the Student Body of Western Michigan University

Article VIII: Elections

8.1 General Student Body Elections

8.1.1 The purpose of a General Student Body Election is to allow the Students at Western Michigan University, for whom the Western Student Association represents, To express their preference on the leadership of the Western Student Association, and their preference on any ratifications.

8.1.2 Anyone who fulfills the requirements outlined in **2.1.1** may participate in a General Student Body Election.

8.1.3 A General Student Body Election shall be held for the following reasons:

1. The election of a Student Body President, Student Body Vice President, and Executive Chief of Staff, and
2. Amending the Constitution of the Western Student Association, should the amendment require the consent of the Student Body.

8.1.4 The General Student Body Election shall be held annually no later than the final full University business week of March, and must run for the duration of said week.

8.1.5 The process by which a General Student Body Election is conducted shall be defined in the Student Election Code, by the Election Promotions Committee Chair.

8.2 Special Student Body Elections

8.2.1 The purpose of a Special Student Body Election is to allow the Students at Western Michigan University, for whom the Western Student Association represents, to express their preference on the governing document, in the event that their consent is required outside of the window of opportunity for a General Student Body Election.

8.2.2 Anyone who fulfills the requirements outlined in **2.1.1** may participate in a Special Student Body Election.

8.2.3 A Special Student Body Election shall be called when amending the Constitution of the Western Student Association requires the consent of the Student Body and is required outside of the window of opportunity for a General Student Body Election.

8.2.4 To call for a Special Student Body Election, the Assembly must approve legislation, which if required shall automatically initiate the Special Student Body Election procedures.

8.2.5 Upon Assembly approval of the legislation, the Election Promotions Committee shall have no less than five University business days to begin the Special Student Body Election.

8.2.6 The Special Student Body Election shall run for the duration of one full University business week.

8.2.7 The process by which a Special Student Body Election is conducted shall be defined in the Student Election Code, by the Election Promotions Committee Chair.

8.3 Internal Elections

8.3.1 The purpose of an Internal Election is to allow the Assembly to fill vacancies within the Western Student Association.

8.3.2 Any member with Voting Status within the Assembly may participate in Internal Elections.

8.3.3 An Internal Election shall be called for the following reasons:

1. If for any reason the General Student Body Election failed to produce a successful candidate for the Student Body President, and
2. If, for any reason, the Executive Branch's line of succession is exhausted.

8.3.4 The Chief Justice shall preside over any and all Internal Elections.

8.3.5 The process by which an Internal Election is conducted shall be defined in the Student Election Code, by the Election Promotions Committee Chair.

8.4 Any and all changes to Article VIII require the consent of the Student Body of Western Michigan University.

Article IX: Amendments

9.1 Amending with the Consent of the Student Body of Western Michigan University

9.1.1 The purpose of amending with the consent of the Student Body of Western Michigan University is to allow them to engage with the maintaining of this Constitution.

9.1.2 Anyone who fulfills the requirements outlined in **2.1.1** may participate in the amendment approval process.

9.1.3 The Amendment process shall begin in the Assembly, where any member of the Western Student Association may introduce an Amendment.

9.1.4 In order for an Amendment to be passed on to the Student Body, it must first be confirmed by the Assembly by at least a two-thirds majority concurrence.

9.1.5 Upon passage of the Amendment by the Assembly, the Amendment shall be put to the Student Body for a vote requiring a simple majority concurrence for those who participated in the election, to be added to this Constitution.

9.1.6 An Amendment to this Constitution can be brought up during a Student Body Election, or if it is required outside of the window of opportunity for a Student Body Election, can be brought up as a Special Student Body Election.

9.2 Amending without the Consent of the Student Body

9.2.1 The purpose of amending without the consent of the Student Body of Western Michigan University is to allow the Assembly to dictate the finite details of this Constitution.

9.2.2 Any member with Voting Status within the Assembly may participate in the amendment approval process.

9.2.3 The amendment process shall take place within the Assembly, where any member of the Western Student Association may introduce an Amendment.

9.2.4 In order for an Amendment to be added to this Constitution, it must first be confirmed by the Assembly by at least a two-thirds majority concurrence.

9.3 Any and all changes to Article IX require the consent of the Student Body of Western Michigan University.

Article X: Part Two

10.1 The Purpose of Part Two of the Constitution of the Western Student Association

10.1.1 The purpose of Part Two of the Constitution of the Western Student Association shall be to give the Assembly the power to amend this Constitution in such a way that does not require the Consent of the Student Body of Western Michigan University; this power may only be used as long as the proposed Amendment does not alter, nor contradict, any previously approved Article which requires the Consent of the Student Body of Western Michigan University to be amended.

10.2 Any and all changes to Article X require the consent of the Student Body of Western Michigan University.

—Part Two—

Article XI: Part Two of the Constitution of the Western Student Association

11.1 The Purpose of Part Two of the Constitution of the Western Student Association

11.1.1 The purpose of Part Two of this Constitution is to allow the Assembly greater control over the processes that the Western Student Association requires to effectively fulfill its purpose.

Article XII: Membership

12.1 Those who have Voting Status at the end of the Spring Semester shall retain their Voting Status for the next academic year unless they no longer fulfill the requirements laid out in **2.1.1**, or have otherwise lost Voting Status through any other means.

Article XIII: Responsibilities and Duties of the Legislative Branch

13.1 Responsibilities, Duties, and Definitions of the Assembly

13.1.1 The Assembly shall be composed of:

1. Registered Student Organization Assembly Members, and
2. General Assembly Members, and
3. Non-Voting Assembly Members.

13.1.2 The Western Student Association entrusts the Assembly with the following responsibilities:

1. Drafting legislation, defined in **13.11**, and
2. Holding confirmation hearings on nominated positions within the Western Student Association, and
3. Confirming or rejecting candidates of nominated positions, and
4. Holding impeachment or expulsion hearings.

13.2 Voting Meetings

13.2.1 The purpose of a Voting Meeting is to provide a forum for discussion and concurrence on proposed legislation within the Assembly.

13.2.2 A Voting Meeting is the only meeting where voting amongst Assembly Members with Voting Status occurs, with the exception of elections.

13.2.3 The Assembly shall be responsible for holding a minimum of two Voting Meetings per every twenty University business days in a semester, unless otherwise waived by the Chief Justice.

13.2.4 In order for a vote to take place, a quorum must be present.

13.2.5 Quorum shall be considered to be one-third of the population of Assembly Members with Voting Status in attendance at the previous Voting Meeting.

13.3 Non-Voting Meetings

13.3.1 The purpose of a Non-Voting Meeting is to allow time for discussion outside of topics pertaining to proposed legislation, and to allow time for Committees to meet and discuss relevant business or leadership development.

13.3.2 Legislation cannot be voted upon during Non-Voting Meetings.

13.3.3 The Assembly shall be responsible for holding a minimum of two Non-Voting Meetings per every twenty University Business days in a semester, unless otherwise waived by the Chief Justice.

13.4 Responsibilities, Duties, and Definitions of Assembly Leadership

13.4.1 The purpose of the Assembly Leadership is to ensure both Voting Meetings and Non-Voting Meetings of the Assembly are conducted in a reasonable manner and be the direct representative of the Assembly to the Executive Branch.

13.4.2 The Assembly Leadership shall be composed of:

1. The Speaker of the Assembly, and
2. The Secretary of the Assembly.

13.5 Responsibilities and Duties of the Speaker of the Assembly

13.5.1 The Western Student Association entrusts the Speaker of the Assembly with the following responsibilities:

1. Any and all responsibilities and duties outlined in **3.8.3**, and
2. Appoint a Secretary of the Assembly from the body of Voting Assembly Members, and
3. Draft the Speaker's Code, defined in **3.10**, to define the cadence of Assembly meetings and govern the processes of the Assembly and its members, and
4. Sign any and all resolutions passed by the Assembly, and
5. Coordinate and chair any and all Assembly meetings, and
6. Attend any and all meetings of the Assembly, or temporarily assign proxy to the Secretary of the Assembly, and
7. Uphold and protect the integrity of the Assembly, ensuring any and all meetings are conducted in an equitable and fair manner, and
8. Conduct the monthly and annual recognition of outstanding performance of Assembly Voting Members, and the distribution of necessary awards, and
9. Assist Assembly members in the formation of legislation, their duties, their rights, and their importance throughout the course of the academic year, as defined by Western Michigan University, and
10. Complete a transition plan for continuance of the position, and

11. Act as the liaison between the Executive Branch and the Assembly, and
12. Establish and dissolve committees at their discretion, and
13. Any and all responsibilities deemed necessary and appropriate that are included in the Speaker's Code as found in **20.2.1**.

13.6 Responsibilities and Duties of the Secretary of the Assembly

13.6.1 The Western Student Association entrusts the Secretary of the Assembly with the following responsibilities:

1. Any and all responsibilities and duties outlined in **3.9.3**, and
2. Arrange necessary meeting locations for any and all Meetings of the Assembly, and
3. Ensure that all Assembly meetings are properly livestreamed, archived, and available to the public, and
4. Serve as Acting Speaker of the Assembly if assigned as proxy by the Speaker of the Assembly, and
5. Complete a transition plan for continuance of the position, and
6. Any and all responsibilities deemed necessary and appropriate that are included in the Speaker's Code as found in **20.2.1**.

13.7 Committees

13.7.1 The purpose of Committees within the Assembly is to foster greater cooperation between the members of the Assembly, and allow for a coherent group to be formed to pursue tasks.

13.7.2 Any and all committees within the Western Student Association require a Committee Chair.

13.7.3 With the exception of Academic College Chairs, Committee Chairs are to be assigned by the Speaker of the Assembly.

13.7.4 Any and all members of the Executive Branch reserve the right to create committees within the Assembly, so long as they chair the committee themselves.

13.7.5 Any and all committees created by members of the Assembly shall only exist at the discretion of the Speaker of the Assembly.

13.8 Committee Chairs

13.8.1 The purpose of Committee Chairs is to ensure that committees are effective in achieving their goals.

13.8.2 The Western Student Association entrusts Committee Chairs with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and
2. Establish the goals and objectives of their respective committees, and
3. Establish the proceedings of their respective committees, and
4. Ensure that the meeting minutes of their respective committee are taken and distributed, and
5. Ensure that the goals and the objectives of their respective committees are carried through.

13.8.3 The Committee Chair shall have the final authority on who sits on their respective committee.

13.8.4 Committee Chairs hold their position at the discretion of the Speaker of the Assembly.

13.9 Academic College Committees

13.9.1 The purpose of Academic College Committees is to allow the creation of strong ties between the Assembly and Academic Colleges at Western Michigan University.

13.9.2 Academic Committees shall be Chaired by an Academic College Chair, who shall be a member of the Assembly with Voting Status.

13.9.3 Academic College Chairs shall be nominated by the Speaker of the Assembly, and then confirmed with a majority concurrence in the Assembly.

13.9.4 The Western Student Association entrusts the following responsibilities and duties to the Academic College Chair:

1. Maintain the integrity of the Western Student Association, and
2. Work with the Executive Officer for Academic Affairs to relay specific college issues, and
3. Liaise with the Dean of their respective Academic College at least once per academic semester, as defined by Western Michigan University, and establish an official relationship, and

4. Hold at least one town hall event at their respective Academic College at least once per academic year, as defined by Western Michigan University, and
5. Any and all responsibilities deemed necessary and appropriate that are included in the Speaker's Code as found in **20.2.1**.

13.9.5 An Academic College Chair holds the right to appoint a Co-Chair.

13.9.6 Academic College Chairs hold their position at the discretion of the Speaker of the Assembly.

13.10 Legislative Reporter

13.10.1 The purpose of the Legislative Reporter is to allow for transparency in the Assembly, and to serve as a press outlet for the Western Student Association.

13.10.2 The Legislative Reporter shall be appointed by the Western Herald, if they so choose.

13.10.3 The Western Student Association entrusts the Legislative Reporter with the following responsibilities:

1. To maintain the integrity of the Western Student Association, and
2. To serve as the primary point of contact between the Western Student Association and the Western Herald, and
3. To provide consistent election coverage during any and all Western Student Association elections.

13.10.4 The Legislative Reporter position may remain unoccupied under any of the following circumstances:

1. The Western Herald chooses not to appoint a Legislative Reporter, or
2. The Assembly passes a no-confidence at least two-thirds majority concurrence against the Legislative Reporter, or
3. Leadership of the Western Herald calls for the Legislative Reporter's resignation.

13.11 Legislation

13.11.1 The purpose of legislation is to provide written accounts for student initiatives that benefit the Student Body of Western Michigan University.

13.11.2 There are four types of legislation that can be passed within the Assembly:

1. Spending Bills, which are legislation that serves to modify an existing approved Financial Budget, and
2. Memorandums of Agreement, which is an agreement between the Western Student Association and any other individual or organization, and
3. University Bills, which are legislation that stands as an official statement of the Western Student Association, and
4. Constitutional Amendments, which are legislation that serve to modify the Constitution of the Western Student Association.

13.11.3 Any and all legislation must pass the Assembly with a majority concurrence, with the exception of Constitutional Amendments which require at least a two-thirds majority concurrence.

13.11.4 In order to go into effect, any and all legislation requires the signatures of the Speaker of the Assembly and the Student Body President.

13.11.5 Any and all legislation proposed must fulfill the requirements outlined in the Speaker's Code as found in **20.2.1**.

13.12 Resolutions

13.12.1 The purpose of resolutions is to provide the written account of the opinion of the Assembly.

13.12.2 Any and all resolutions must pass the Assembly with a majority concurrence.

13.12.3 Any and all resolutions require the signature of the Speaker of the Assembly.

13.12.4 Any and all resolutions proposed must fulfill the requirements outlined in the Speaker's Code as found in **20.2.1**.

Article XIV: Responsibilities and Duties of the Executive Branch

14.1 Responsibilities, Duties, and Definitions of the Executive Branch

14.1.1 The Executive Branch shall be composed of:

1. The Executive Board, and
2. The President's Cabinet.

14.2 Responsibilities, Duties, and Definitions of the Executive Board

14.2.1 The Executive Board shall be composed of:

1. The Student Body President, and
2. The Student Body Vice President, and
3. The Executive Chief of Staff, and
4. The Chief of Finance.

14.2.2 The Executive Board shall hold the responsibility to attend the State of the Student Body.

14.2.3 The members of the Executive Board shall hold the ability to author Executive Orders, as needed, as outlined in **4.2.3**.

14.3 Responsibilities and Duties of the Student Body President

14.3.1 The Western Student Association entrusts the Student Body President with the following responsibilities:

1. Any and all responsibilities and duties outlined in **4.3.4**, and
2. Serve as the primary spokesperson for Western Michigan University's Student Body and as the Chief Executive Officer of the Executive Branch, and
3. Partner with Western Michigan University's Board of Trustees, the Office of the President, other shared governance partners as defined by Western Michigan University's Board of Trustees, and other Student Assessment Fee Council Members as defined by the Division of Student Affairs, and
4. To act as the Western Student Association delegate to the following, unless otherwise delegated:
 1. The Student Assessment Fee Council, and
 2. The Western Michigan University Board of Trustees, and
 3. The Faculty Senate, and
 4. The Graduate Student Association, and
5. Nominate the following positions for legislative confirmation:
 1. Chief Justice, and
 2. Members of the President's Cabinet, and
6. Sign or veto any and all legislation that has been passed by the Assembly, after receiving advice from the President's Cabinet and other members of the

Executive Board, within ten University business days, as defined by Western Michigan University, and

7. Lead any and all meetings of the Executive Branch, unless otherwise delegated, and
8. Provide an update on behalf of the Western Student Association at the annual State of the Student Body, and
9. Assign just responsibilities, as needed, to the members of the Executive Board, and
10. Attend any and all Voting Meetings of the Assembly to provide updates on the Executive Branch, unless otherwise delegated or excused.

14.4 Responsibilities and Duties of the Student Body Vice President

14.4.1 The Western Student Association entrusts the Student Body Vice President with the following responsibilities:

1. Any and all responsibilities and duties outlined in **4.4.4**, and
2. Serve as the secondary spokesperson for Western Michigan University's Student Body and the Western Student Association.
3. To act as the Western Student Association secondary delegate to the following, unless otherwise delegated:
 1. The Student Assessment Fee Council, and
 2. The Western Michigan University Board of Trustees, and
 3. The Faculty Senate, and
 4. The Graduate Student Association, and
4. Advise the Student Body President on their nomination of the following positions for legislative confirmation:
 1. Chief Justice, and
 2. Members of the President's Cabinet, and
5. Attend any and all meetings of the Executive Board, unless otherwise excused, and
6. Serve as the primary coordinator for a Meet Your Administration initiative that is intended to connect the Student Body of Western Michigan University with their

Western Michigan University and Western Student Association administrators,
and

7. Serve as the primary coordinator of the Western Student Association's Sponsorship Fund, and
8. Complete any and all other just responsibilities assigned by the Student Body President, and
9. Attend any and all meetings, Voting and Non-Voting, of the Assembly.

14.5 Responsibilities and Duties of the Executive Chief of Staff

14.5.1 The Western Student Association entrusts the Executive Chief of Staff with the following responsibilities:

1. Any and all responsibilities and duties outlined in **4.5.4**, and
2. Serve as the primary manager of the President's Cabinet, and
3. Advise the Student Body President on their nomination of the following positions for legislative confirmation:
 1. Chief Justice, and
 2. Members of the President's Cabinet, and
4. Conduct recognition initiatives of outstanding performance of Executive Branch members, including an End of the Year Celebration, and
5. Lead transitions between administrations, and
6. Register the Western Student Association, as needed, to retain status as a recognized Registered Student Organization, and
7. Register the Western Student Association, as needed, for designated space in the Student Organization Center, and
8. Attend any and all meetings of the Executive Board, unless otherwise excused, and be tasked with the following, unless otherwise delegated:
 1. Handle the room reservations for said meetings, and
 2. Serve as the secretary, and
9. Complete any and all other just responsibilities assigned by the Student Body President, and
10. Attend any and all meetings, Voting and Non-Voting, of the Assembly.

14.6 Responsibilities and Duties of the Chief of Finance

14.6.1 The Western Student Association entrusts the Chief of Finance with the following responsibilities:

1. Any and all responsibilities and duties outlined in **4.6.4**, and
2. Draft and maintain a semesterly budget which requires the approval of the Student Body President previous to proposing the budget to the Assembly. The budget shall require a majority concurrence in the Assembly to be considered approved and in effect, and
3. Draft and maintain the Pay Scale of the Western Student Association as outlined in **20.7.1**. The Pay Scale shall require a majority concurrence in the Assembly to be considered approved and in effect, and
4. Chair a Compensation Review Committee, at least once per academic year, as defined by Western Michigan University, which shall adhere to the Pay Scale, and
5. Maintain and archive any and all financial records of the Western Student Association, and
6. Submit any and all receipts, to the Office of Student Engagement, for the purpose of reimbursement within twenty University business days of purchase, and
7. Submit any and all invoices, to the Office of Student Engagement, for the purpose of payment within twenty University business days of purchase, and
8. Serve as the primary coordinator of the Western Student Association's Campus Improvement Fund, and
9. Serve as the primary coordinator of the Western Student Association's Collaborations Request process, and
10. Provide an oral report to the Assembly regarding the current financial status of the Western Student Association at the last voting meeting of each semester, as defined by Western Michigan University, and
11. Advise and assist the Student Sustainability Grant Committee, and
12. Advise and assist the Western Student Association Allocations Commission, and
13. Submit a formal document to the Office of Student Engagement outlining the salary of all paid members of the Western Student Association and update said document as needed, and

14. Consult with the Office of Student Engagement on financial precedence of the Western Student Association, and
15. Complete any and all other just responsibilities assigned by the Student Body President.

14.7 Responsibilities, Duties, and Definitions of the President's Cabinet

14.7.1 The President's Cabinet shall be composed of:

1. The Director of Information Management, and
2. The Director of Marketing and Outreach, and
3. The Director of Allocations, and
4. The Director of Sustainability, and
5. The Executive Officer for Academic Affairs, and
6. The Executive Officer for Student Affairs, and
7. The Executive Officer for University Pride, and
8. The Executive Officer for Diversity, Equity, and Inclusion, and
9. The Executive Officer for Governmental Affairs.

14.7.2 The Western Student Association entrusts the President's Cabinet with the following responsibilities:

1. Attending the State of the Student Body, and
2. The approval or disapproval of any and all Sponsorship Fund requests which shall be approved with a majority concurrence.

14.7.3 The members of the President's Cabinet shall hold the ability to chair a Committee, and the ability to appoint a Co-Chair.

14.8 Responsibilities and Duties of the Director of Information Management

14.8.1 The Western Student Association entrusts the Director of Information Management with the following responsibilities:

1. Any and all responsibilities and duties outlined in **4.8.4**, and
2. Maintain the official Western Student Association website and archives, and
3. Ensure that Article XX of this Constitution is updated as needed, and

4. Schedule and host any and all Western Student Association Zoom meetings and live streams to the Western Student Association YouTube page, and
5. Update and maintain the Western Student Association's directory on ExperienceWMU and the official Western Student Association website, and
6. Maintain the Western Student Association Google Drive, and
7. Draft and maintain any and all forms used for data collection, and
8. Complete any and all other just responsibilities assigned by the Executive Chief of Staff, and
9. Attend any and all meetings, Voting and Non-Voting, of the Assembly.

14.9 Responsibilities and Duties of the Director of Marketing and Outreach

14.9.1 The Western Student Association entrusts the Director of Marketing and Outreach with the following responsibilities:

1. Any and all responsibilities and duties outlined in **4.9.4**, and
2. Create and maintain any and all official physical and digital marketing assets for the Western Student Association, and
3. Draft and maintain the following marketing reference materials:
 1. Marketing Code as found in **20.3.1**, and
 2. Brand Identity Guide, and
 3. Marketing Assistance Guide, and
4. Meet, as needed, with the Western Michigan University Vice President for Marketing and Strategic Communications, and
5. Serve as the primary coordinator of *theLEGACY*, with assistance from the Executive Officer for Student Affairs, and
6. Create and maintain any and all events on ExperienceWMU, on behalf of the Western Student Association, and
7. Complete any and all other just responsibilities assigned by the Executive Chief of Staff, and
8. Attend any and all meetings, Voting and Non-Voting, of the Assembly.

14.10 Responsibilities and Duties of the Director of Allocations

14.10.1 The Western Student Association entrusts the Director of Allocations with the following responsibilities:

1. Any and all responsibilities and duties outlined in **4.10.4**, and
2. Maintain regular meetings with the Office of Student Engagement Senior Administrative Assistant, and
3. Nominate candidates to the Western Student Association Allocations Commission, which shall require approval by the Assembly with majority concurrence, and
4. Serve as the Western Student Association Allocations Commission delegate to the Student Assessment Fee Council, and
5. Maintain the Western Student Association Allocations Commission Bylaws as found in **20.4.1**.
6. Maintain any and all Western Student Association Allocations Commission records in a designated database, and
7. Complete any and all other just responsibilities assigned by the Chief of Finance.

14.11 Responsibilities and Duties of the Director of Sustainability

14.11.1 The Western Student Association entrusts the Director of Sustainability with the following responsibilities:

1. Any and all responsibilities and duties outlined in **4.11.4**, and
2. Maintain regular meetings with the Office for Sustainability Director, and
3. Coordinate with the Office for Sustainability to update the Student Sustainability Grant Handbook as needed, and
4. Nominate candidates to the Western Student Association Student Sustainability Grant Committee, which shall require approval by the Assembly with majority concurrence, and
5. Serve as the Western Student Association Student Sustainability Grant Committee delegate to the Student Assessment Fee Council, and
6. Plan and host an annual Student Sustainability Summit, and
7. Complete any and all other just responsibilities assigned by the Chief of Finance.

14.12 Responsibilities of the Executive Officer for Academic Affairs

14.12.1 The Western Student Association entrusts the Executive Officer for Academic Affairs with the following responsibilities:

1. Any and all responsibilities and duties outlined in **4.12.4**, and
2. Maintain regular meetings with the Western Michigan University Provost and Vice President for Academic Affairs, and
3. Maintain relations with Western Michigan University's Faculty Senate, and
4. Maintain relations with Western Michigan University's chapters of the American Association of University Professors, Teaching Assistants Union, and Professional Instructor Organization, and
5. Assist Academic College Chairs with their duties, and
6. Organize and support efforts to manage and reduce student stress during exam weeks, and
7. Complete any and all other just responsibilities assigned by the Executive Chief of Staff, and
8. Attend any and all meetings, Voting and Non-Voting, of the Assembly.

14.13 Responsibilities of the Executive Officer for Student Affairs

14.13.1 The Western Student Association entrusts the Executive Officer for Student Affairs with the following responsibilities:

1. Any and all responsibilities and duties outlined in **4.13.4**, and
2. Maintain regular meetings with the Western Michigan University Vice President for Student Affairs, and
3. Serve on the Division of Student Affairs Advisory Council at the discretion of the Western Michigan University Vice President for Student Affairs, and
4. Ensure a semesterly Mental Health Week occurs for the Student Body of Western Michigan University, and
5. Be receptive to all student affairs concerns within the Western Michigan University community, and
6. Oversee the Medal of Meritorious Service nomination and selection process, and
7. Oversee Student Affairs related committees in the Assembly, and
8. Complete any and all other just responsibilities assigned by the Executive Chief of Staff, and

9. Attend any and all meetings, Voting and Non-Voting, of the Assembly.

14.14 Responsibilities of the Executive Officer for University Pride

14.14.1 The Western Student Association entrusts the Executive Officer for University Pride with the following responsibilities:

1. Any and all responsibilities and duties outlined in **4.14.4**, and
2. Maintain regular meetings with the Western Michigan University Vice President for University Advancement, and
3. Maintain regular meetings with the Western Michigan University Director of Athletics, and
4. Host weekly Western Wednesday activities and events, and
5. Register the Western Student Association for any and all major Western Michigan University events including Bronco Bash, and
6. Coordinate and host any and all Western Student Association milestone celebrations, and
7. Coordinate philanthropic events and activities on behalf of the Western Student Association, and
8. Complete any and all other just responsibilities assigned by the Executive Chief of Staff, and
9. Attend any and all meetings, Voting and Non-Voting, of the Assembly.

14.15 Responsibilities of the Executive Officer for Diversity, Equity, and Inclusion

14.15.1 The Western Student Association entrusts the Executive Officer for Diversity, Equity, and Inclusion with the following responsibilities:

1. Any and all responsibilities and duties outlined in **4.15.4**, and
2. Maintain regular meetings with the Western Michigan University Vice President for Diversity and Inclusion, and
3. Serve as the primary coordinator of the Western Student Association's Social Justice Fund, and
4. Review, revise, and execute the WSA Affinity Months Recognition University Bill, and

5. Coordinate with campus and community partners to promote diversity, equity, and inclusion events and resources, and
6. Complete any and all other just responsibilities assigned by the Executive Chief of Staff, and
7. Attend any and all meetings, Voting and Non-Voting, of the Assembly.

14.16 Responsibilities of the Executive Officer for Governmental Affairs

14.16.1 The Western Student Association entrusts the Executive Officer for Governmental Affairs with the following responsibilities:

1. Any and all responsibilities and duties outlined in **4.16.4**, and
2. Maintain regular meetings with the Western Michigan University Vice President for Government Relations, and
3. Maintain regular meetings with the Western Michigan University Associate Vice President for Community Involvement, and
4. Organize and host an annual Dinner with the Delegates event in coordination with the Office of Government Relations, and
5. Register the Western Student Association for any and all conferences that the Western Student Association shall attend, and
6. Serve as the primary coordinator for any and all conferences that the Western Student Association shall host, and
7. Promote voter registration information for any and all State of Michigan elections, and
8. Promote voter registration information for any and all local and federal elections, and
9. Complete any and all other just responsibilities assigned by the Executive Chief of Staff, and
10. Attend any and all meetings, Voting and Non-Voting, of the Assembly.

Article XV: Responsibilities and Duties of the Judicial Branch

15.1 The Judicial Council

15.1.1 The Western Student Association entrusts the Judicial Council with the following responsibilities:

1. Hear any and all complaints in an unbiased manner, and
2. Make fair and unbiased rulings, and
3. Provide a free and open court to all who wish to submit a case, and
4. Provide final rulings on any and all interpretations of this Constitution.

15.2 Chief Justice

15.2.1 The Western Student Association entrusts the Chief Justice with the following responsibilities:

1. Serve as the Chief Executive Officer of the Judicial Branch, and
2. Provide preliminary rules on any and all interpretations of this Constitution, and
3. Nominate all six Associate Justices, and
4. Serve as the Chair of any and all Judicial Council meetings and proceedings, and
5. Be responsible for any and all operations of the Court that are included in the Judicial Code as found in **20.5.1**, and
6. Lead the Associate Justices in making unbiased decisions, and
7. Serve as the primary spokesperson for the Judicial Council, unless an Associate Justice is appointed to be the primary spokesperson, and
8. Appoint an Election Promotions Committee Chair, and
9. Preside over any and all Internal Elections, and
10. Draft and maintain the Judicial Code once per academic year, as defined by Western Michigan University, with majority concurrence by the Assembly, and
11. Exhaust all efforts to establish and maintain the Free Legal Aid Clinic, and
12. Serve as the liaison between the Judicial Branch and the Executive and Legislative Branches.

15.3 Associate Justices

15.3.1 The Western Student Association entrusts Associate Justices with the following responsibilities:

1. Serve on the Judicial Council, and

2. Respond to any and all official correspondence from the Chief Justice within two University business days, and
3. Adhere to the attendance standards set by the Judicial Code as found in **20.5.1**, and
4. Complete any and all just responsibilities assigned by the Chief Justice, and
5. Perform any and all other responsibilities as outlined in the Judicial Code, as found in **20.5.1**.

15.4 Election Promotions Committee Chair

15.4.1 The Western Student Association entrusts the Election Promotions Committee Chair with the following responsibilities:

1. Establish the Election Promotions Committee for any and all General and Special Elections, which can be composed of members from the Legislative and Executive Branches so long as they are not participating in the election in any other capacity, and
2. Task the Election Promotions Committee with the promotion, coordination, and execution of a free, fair, and unbiased election, and
3. Appoint a Co-Chair as needed.

15.4.2 The Election Promotions Committee Chair shall be appointed by the Chief Justice out of the pool of Associate Justices.

Article XVI: Summer Operations of the Western Student Association

16.1 Throughout the duration of summer sessions, as defined by Western Michigan University, positions requiring confirmation by the Assembly may have the Chief Executive Officer of their respective branch temporarily override confirmation requirements until the Assembly is in session.

Article XVII: Priorities in the Line of Succession

17.1 The Loss of All Chief Executive Officers

17.1.1 The purpose of Article XVII is to outline the procedures required in the event that the Chief Executive Officers of all branches, and all lines of succession, are exhausted.

17.1.2 First, the remaining members of the Assembly shall select a Speaker of the Assembly. Once a Speaker of the Assembly has been selected, the Assembly will enact an internal election for the Office of the President, with the Speaker of the Assembly assuming the temporary ability to preside over this internal election. Finally, the incoming Student Body President shall nominate and appoint their respective vacant positions, including the Chief Justice, and the Speaker of the Assembly will nominate a new Secretary of the Assembly.

Article XVIII: The Advisor to the Western Student Association

18.1 The Advisor to the Western Student Association

18.1.1 The Student Body President shall select the Advisor to the Western Student Association, dependent upon the written consent of two additional members of the Executive Board.

18.1.2 The Western Student Association entrusts the Advisor to the Western Student Association with the following responsibilities:

1. Maintain the integrity of the Western Student Association, and
2. Provide historical context around discussion topics when requested by members of the Western Student Association, and
3. Explain Western Student Association precedence, when requested, to allow for members of the Western Student Association to make more informed decisions, and
4. Act as the moral compass of the Western Student Association.

18.1.3 The Advisor to the Western Student Association may be dismissed by the Student Body President, dependent upon the written consent of two additional members of the Executive Board.

**Article XIX: Amendments to Part Two of the Constitution of the Western
Student Association**

19.1 Any and all amendments not requiring the consent of the Student Body of Western Michigan University require a two-thirds majority concurrence within the Assembly.

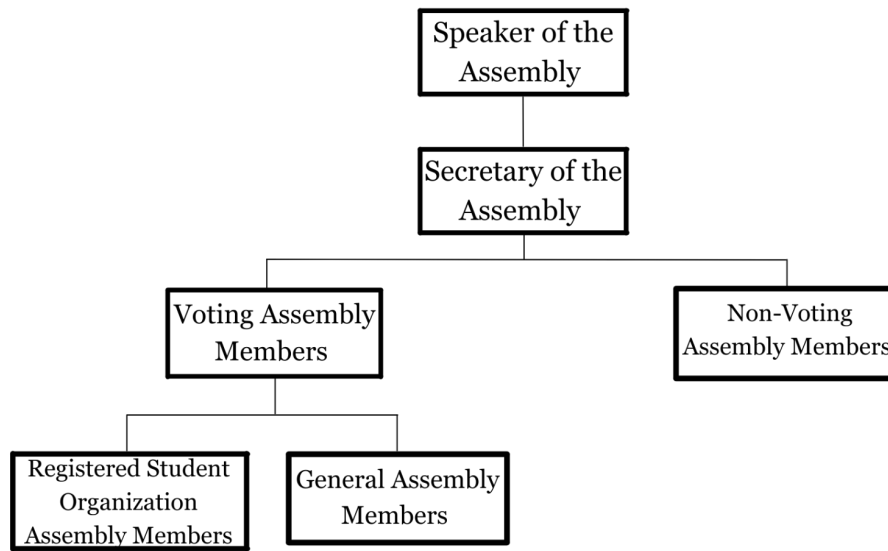
—Part Three—

Article XX: Appendix

20.1 Organizational Charts

20.1.1 The Legislative Branch

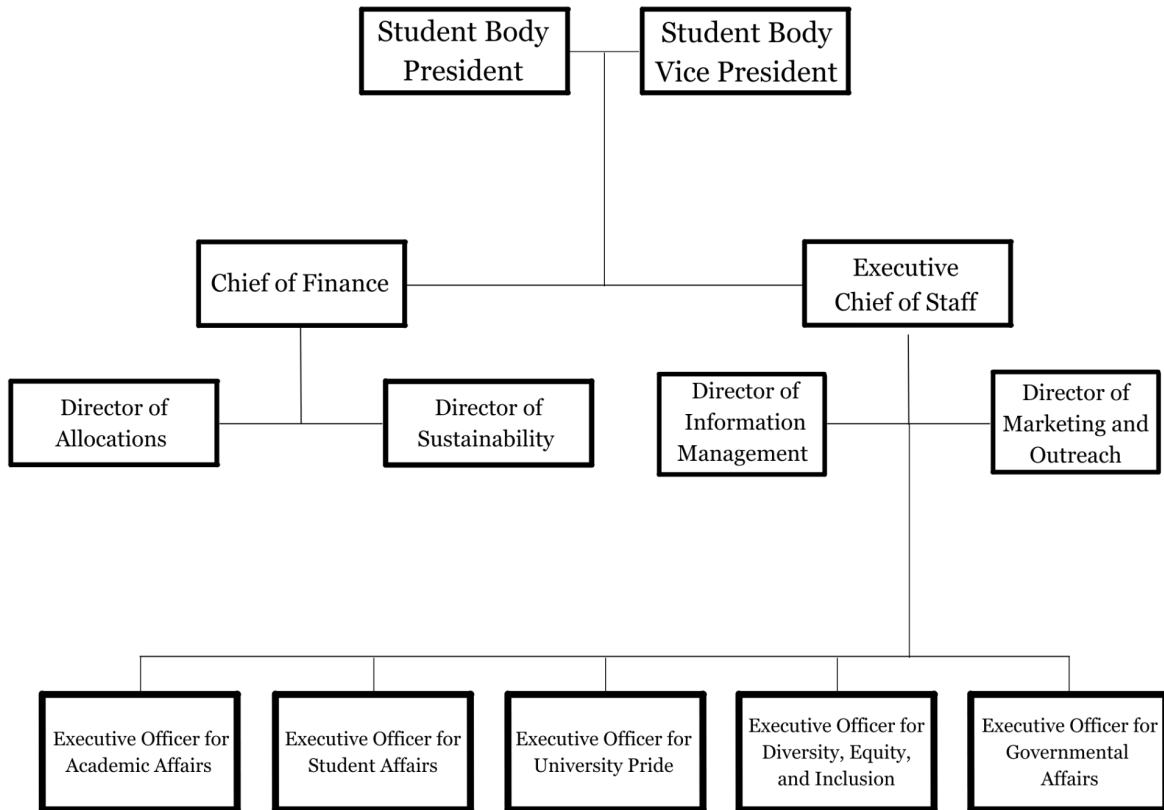
Composition of the Legislative Branch



20.1.2 Last updated on: February 22, 2022

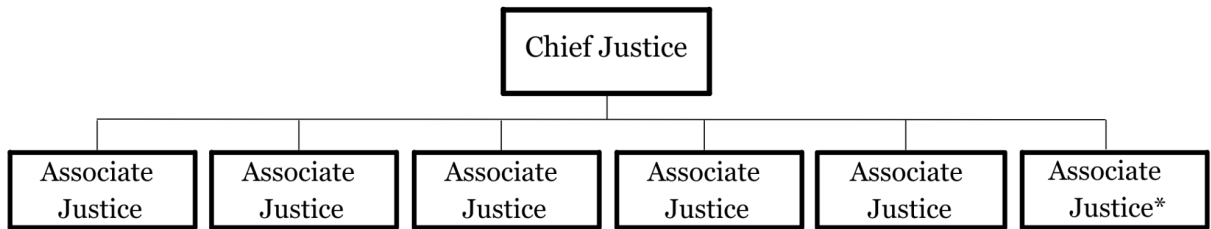
20.1.3 The Executive Branch

Composition of the Executive Branch



20.1.4 Last updated on: February 22, 2022

20.1.5 The Judicial Branch

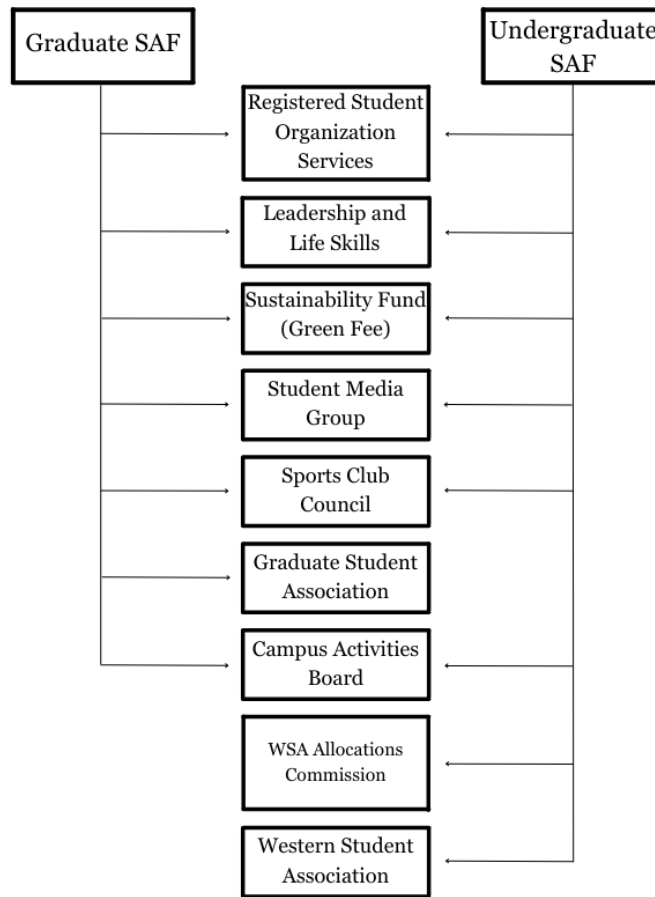


*One Associate Justice may act as the prescribed Election Promotions Committee Chair

20.1.6 Last updated on: February 22, 2022

20.1.7 The Student Assessment Fee

Distribution of the Student Assessment Fee



20.1.8 Last updated on: February 22, 2022

20.2 Speaker's Code

20.2.1 The Speaker's Code can be requested from the Speaker of the Assembly.

20.2.2 Last updated on:

20.3 Marketing Code

20.3.1 The Marketing Code can be requested from the Director of Marketing and Outreach or found [here](#).

20.3.2 Last updated on:

20.4 Western Student Association Allocations Commission Bylaws

20.4.1 The Western Student Association [Allocations Commission Bylaws](#) can be requested from the Director of Allocations.

20.4.2 Last updated on: February 22, 2022

20.5 Judicial Code

20.5.1 The [Judicial Code](#) can be requested from the Chief Justice.

20.5.2 Last updated on: February 22, 2022

20.6 Student Election Code

20.6.1 The [Student Election Code](#) can be requested from the Speaker of the Assembly.

20.6.2 Last updated on: February 22, 2022

20.7 Pay Scale

20.7.1 The Western Student Association Pay Scale

Composition of the WSA Pay Scale

Tier 1	Student Body President
Tier 2	Student Body Vice President, Executive Chief of Staff
Tier 3	Chief of Finance, Speaker of the Assembly
Tier 4	Director of Information Management, Director of Marketing and Outreach, Director of Sustainability, Director of Allocations, Secretary of the Assembly
Tier 5	Executive Officer for Academic Affairs, Executive Officer for Student Affairs, Executive Officer for University Pride, Executive Officer for Diversity, Equity, and Inclusion, Executive Officer for Governmental Affairs
Tier 6	Chief Justice
Tier 7	Elections Promotion Committee Chair

20.7.2 Last updated on: February 22, 2022

20.8 Changes to Article XX

20.8.1 Any and all changes to Article XX require the approval of the Chief Justice.